

500 Fourth Street
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DATE: February 3, 2025

RE: Architectural & Engineering Services for White County Housing Authority

The White County Housing Authority of White County is inviting Architectural/Engineering Firms to submit proposals of qualifications for Capital Fund, Energy Audit, Physical Needs Assessment, and Site Project Improvements work to be done under our IL01P068-501-25 Capital Fund Program with the option of a five (5) year renewal for future capital fund projects with the architect selection.

The general scope of the A/E services will include: design, construction documents (drawings & specifications), bidding & advertisement, contract administration, construction observation, pay/progress meetings/reports, and contract closeout all according to HUD Handbook 7485.1 and CGP Handbook 7485.G.

If your firm is interested in making a proposal for this work, please respond to this office by 4:00 p.m. Monday, March 17, 2025 and include the following:

- Demonstration of an understanding of the Capital Funding Program, including any prior experience in working with Housing & Urban Development programs.
- Firm's ability to perform work.
- Profiles of the Firm's principals and staff
- Evidence that the A/E firm is licensed in the State of Illinois
- Certified statement that the A/E firm is not debarred, suspended, or prohibited from professional practice by federal, state, or local agencies.

The Board of Commissioners will select an architectural firm based on professional qualifications. White County Housing Authority reserves the right to reject any or all proposals.

Your proposal should be addressed to: Pamela Deig, Executive Director, White County Housing Authority, P O Box 277, Crossville, Illinois, 62827. If you have any questions concerning this notice, please contact the office.

Kind regards

Pamela Deig
Executive Director

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Board Chairperson – Chris Birkla
Vice Board Chairperson – Melody Nelson
Commissioners – Iann Mick, Brent Floyd, Travis Thompson