

MINUTES OF THE MONTHLY MEETING OF THE  
WHITE COUNTY HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
HELD AT 6:00 P.M., TUESDAY FEBRUARY 28, 2023

The regular monthly meeting of the White County Housing Authority Board of Commissioners convened at 6:00 P.M., at White County Housing Authority Community Center, Crossville, IL.

Those present for the meeting were: Chris Birkla, Chairperson, Andi Ford, Vice Chairperson, Iann Mick, and Melody Nelson, Commissioners. Pam Deig, Executive Director. Absent Brent Floyd Wendy Stone, Occupancy Clerk.

A motion to approve the minutes of the January 31, 2023, meeting was made by Commissioner Nelson, seconded by Commissioner Mick. Motion was approved unanimously.

A motion to approve the Treasurers Report & Cash Disbursements presented, made by Commissioner Ford, seconded by Commissioner Nelson, and motion approved unanimously.

Executive Director Pam Deig updated the board on the current vacancies.

Executive Director Pam Deig updated the board on the Capital Funds/Operating Funds update.

Executive Director Pam Deig presented the board with the Director's report (see attached report).

Tenant Handbook changes are still in process.

Statement of Personnel Policies draft is still in process and tabled until next month. Chairperson Birkla stated that some employees have already scheduled days off with the current 2023 holiday schedule and would recommend the new handbook be effective 1/1/2024.

Commissioner Mick made a motion to enter in to Closed Session, pursuant to 5 ILCS 120/2(c)(1) to review employee salaries, Commissioner Ford seconded the motion with all Ayes (4) Chris Birkla, Andi Ford, Melody Nelson, and Iann Mick. The motion to enter Closed Session (Employee Salaries) carried unanimously.

- The Housing Authority of the County of White, Illinois entered in to Closed Session to discuss employee salaries at 6:30 p.m.

Commissioner Mick made a motion for the board to return to the Open Session of the regular monthly Housing Authority of the County of White, Illinois at 6:46 p.m., motion seconded by Ford. Motion approved unanimously.

Executive Director Pam Deig informed the board the housing office has been handing out the ACOP policy to all tenants at the time of housing. Deig does not agree with the handout and feels there should be a WCHA Grievance Procedure that is designed specially for the tenants. This information would be an attachment to lease. The board agreed and inquired if Deig could

possible reach out to other housing authorities and provide samples. Deig will follow up and bring back information to the next meeting.

Motion to adjourn was made Commissioner Nelson, seconded by Commissioner Ford at 6:54 P.M. Motion was approved unanimously.

WHITE COUNTY HOUSING AUTHORITY

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

ATTEST: \_\_\_\_\_