

MINUTES OF THE MONTHLY MEETING OF THE
WHITE COUNTY HOUSING AUTHORITY
BOARD OF COMMISSIONERS
HELD AT 6:00 P.M., TUESDAY JUNE 28, 2022

The regular monthly meeting of the White County Housing Authority Board of Commissioners convened at 6:00 p.m., at White County Housing Authority Community Center, Crossville, IL.

Those present for the meeting were: Chris Birkla, Chairperson, Brent Floyd, Melody Nelson, Commissioners, Pam Deig Executive Director and Wendy Stone Occupancy Clerk. Absent Andi Ford, Iann Mick Commissioners.

A motion to approve the minutes for the May 24, 2022 meeting was made by Commissioner Nelson, seconded by Commissioner Floyd. Motion was approved unanimously.

A motion to approve the Treasurers Report & Cash Disbursements was made by Commissioner Floyd, seconded by Commissioner Nelson. Motion was approved unanimously.

Executive Director Pam Deig updated the board on the Capital Funds.

Executive Director Pam Deig updated the board on the REAC inspections.

Executive Director Pam Deig updated the board on the out-going message system that has been put in place to send electronic messages to our tenants.

Executive Director Pam Deig updated the board on MRI training, we have started the training and is going well.

Executive Director Pam Deig updated the board on the storm damage for last month, we have received our insurance claim check for the damages.

Executive Director Pam Deig updated the board she is going to be going to Capital Fund training that Eggemeyer Associates Architects will be sponsoring in August.

Occupancy Clerk Wendy Stone updated the board on the current vacancies.

Executive Director Pam Deig discussed Old Business with the board:

1. Furnace Replacement and Misc. Upgrades / John Beady with Eggemeyer is still in process they have all the paperwork now and doing the finishing touches soon as that is done, we will have to have final payment to Harms for the job done.
2. Discussed the Lead the Way Training for the board members.
3. Update Residential Lease Agreement/Schedule of Routine Maintenance charges and Tenant Hand Book still in process, still finalizing.

Closed Session – Tabled for next month

Executive Director Pam Deig updated the board on quotes she received for Norris City location 68-4 Gutter Repairs.

1. Veteran Exterior Construction for 3 buildings in the amount of \$12,598.00
2. Gutter Busters for 3 buildings in the amount of \$16,312.00

1241 (02-261)

NOW THEREFORE BE IT RESOLVED by the board of Commissioners of White County Housing Authority to approve and accept the quote from Veterans Exterior Construction for \$12,598.00 for gutter repairs in Norris City 68-4 3 buildings. Motion was made by Commissioner Floyd, seconded by Commissioner Nelson. Motion was approved unanimously.

Statement of Personnel Policies needs to be updated – Tabled for next month

1242 (02-262)

NOW THEREFORE BE IT RESOLVED by the board of Commissioners of the White County Housing Authority to write off bad debt for Barbara Brewer in the amount of \$1,442.00, Billy Morrill in the amount of \$2,119.00, Chalon Phelps in the amount of \$429.00, Donald Rumsey in the amount of \$1,338.00, Iva Bowen in the amount of \$204.00, Jackie Oberlender in the amount of \$6,514.00, Joan Butts in the amount of \$4,407.00, Krista Asher in the amount of \$1,660.00, Marcia Cattles in the amount of \$2,204.00, Mary Clark in the amount of \$2,031.00, Tara Johnson in the amount of \$3,294.00. Motion was made by Commissioner Nelson to approve the bad debt write off totaling \$25,642, seconded by Commissioner Floyd. Motion was approved unanimously.

1243 (02-263)

NOW THEREFORE BE IT RESOLVED by the board of Commissioners of White County Housing Authority to approve the Budget for FYE 06-30-2023, with reservations to amend before August 2022. Motion was made by Commissioner Floyd, seconded by Commissioner Nelson. Motion was approved unanimously.

Trash bids for Grayville and Norris City – out of contract - Tables for next month

Motion to adjourn was made by Commissioner Nelson, seconded by Commissioner Floyd at 7:45 p.m. Motion was approved unanimously.

WHITE COUNTY HOUSING AUTHORITY

BY: _____

TITLE: _____

ATTEST: _____