

MINUTES OF THE MONTHLY MEETING OF THE
WHITE COUNTY HOUSING AUTHORITY
BOARD OF COMMISSIONERS
HELD AT 6:00 P.M., TUESDAY July 26, 2022

The regular monthly meeting of the White County Housing Authority Board of Commissioners convened at 6:00 P.M., at White County Housing Authority Community Center, Crossville, IL

Those present for the meeting were: Chris Birkla, Chairperson, Andi Ford, Vice Chairman, Brent Floyd, and Iann Mick Commissioners. Pam Deig, Executive Director and Wendy Stone Occupancy Clerk. Absent Melody Nelson.

A motion to approve the minutes of the June 28, 2022 meeting was made by Commissioner Floyd, seconded by Commissioner Birkla. Motion was approved unanimously.

A motion to approve the Treasurers Report & Cash Disbursements was made by Commissioner Ford, seconded by Commissioner Mick. Motion was approved unanimously.

Occupancy Clerk Wendy Stone updated the board on current vacancies.

Executive Director Pam Deig updated the board on Capital Funds/Operating Funds.

Executive Director Pam Deig presented the Director's report to the board

Executive Director Pam Deig updated the board on Furnace Replacement and Misc. upgrades still in process.

Executive Director Pam Deig reminded the board of the Commissioner Training Lead the Way.

Update Residential Lease Agreement/Schedule of Routine Maintenance charges in process.

Tenant Handbook still in process.

Statement of Personnel Policies still in process.

Executive Director updated the board on the trash bids for Grayville and Norris City service, due to Bulldog Contract ending. SunRise Sanitation never got back with us with any bids, contacted Norris City mayor to see about paying Norris City Village and having the trash with them and maybe we can get a better rate, he said he would check on this and get back with us, did not get a response. Bulldog quote: 1 Year - \$14.00 per unit; 2 Year - \$14.50 per unit; 3 Year - \$15.00 per unit; 4 Year - \$15.50 per unit; 5 Year - \$16.00 per unit

1244 (02-264)

NOW THEREFORE BE IT RESOLVED by the board of Commissioners of White County Housing Authority that the bid for trash pickup submitted by Bull Dog be accepted for 1 year for \$14.00 per unit. Motion was made by Commissioner Ford, seconded by Commissioner Floyd. Motion was approved unanimously.

A motion was made by Commissioner Floyd to enter into Closed Session, pursuant to 5 ILCS 120/2(c)(1) to review certain employee salaries. The motion was seconded by Commissioner Mick.

After a vote was taken and the following votes were made:

Aye (4) Chris Birkla, Andi Ford, Brent Floyd, and Iann Mick.

The motion to enter Closed Session (Personnel Salaries) carried unanimously.

The Housing Authority of the County of White, Illinois entered into Closed Session at 7:00 p.m.

A motion was made by Commissioner Floyd for the Housing Authority of the County of White, Illinois to return to Open Session at 7:16 p.m. The motion was seconded by Commissioner Ford.

1245 (02-265)

NOW THEREFORE BE IT RESOLVED by the board of commissioners of White County Housing Authority that the wage increases for FYE 06-30-2023 are as follows: a 5% increase per year for Wendy Stone and a \$2,500.00 bonus for the extra effort she has put in for all the transitions in the last year, increase salary to \$50,000.00 a year for Pam Deig, as she was promised and make it retro-active to her starting date. Motion was made by Commissioner Mick, seconded by Commissioner Ford. Motion was approved unanimously.

Per Chris Birkla, Chairperson salaries will be revisited in the spring for the next physical year.

1246 (02-266)

NOW THEREFORE BE IT RESOLVED by the board of Commissioners of the White County Housing Authority to write off bad debt for Kershan Hosman in the amount of \$600.00, which was over looked last month when all other debts were wrote off. Motion was made by Commissioner Mick to approve the bad debt write off totaling \$26,242, seconded by Commissioner Floyd. Motion was approved unanimously.

1247 (02-267)

NOW THEREFORE BE IT RESOLVED by the board of Commissioners of the White County Housing Authority approval to add additional package for Work Tickets from Lindsey Software for \$1,000 with setup fee of \$450. Motion was made by Commissioner Mick, seconded by Commissioner Floyd. Motion was approved unanimously.

Motion to adjourn was made by Commissioner Mick, seconded by Commissioner Ford at 8:00 P.M. Motion was approved unanimously.

WHITE COUNTY HOUSING AUTHORITY

BY: _____

TITLE: _____

ATTEST: _____