

MINUTES OF THE MONTHLY MEETING OF THE
WHITE COUNTY HOUSING AUTHORITY
BOARD OF COMMISSIONERS
HELD AT 6:00 P.M., TUESDAY MARCH 28, 2023

The regular monthly meeting of the White County Housing Authority Board of Commissioners convened at 6:00 p.m., at White County Housing Authority Community Center, Crossville, IL.

Those present for the meeting were: Chris Birkla Chairperson, Andi Ford Vice Chairman, Iann Mick, and Melody Nelson, Commissioners, Pam Deig Executive Director. Absent Brent Floyd Commissioner and Wendy Stone Occupancy Clerk.

A motion to approve the minutes of the Tuesday February 28, 2023, meeting made by Commissioner Nelson, seconded by Vice Chairperson Ford. Motion approved unanimously.

A motion to approve the minutes of the Tuesday February 28, 2023, closed meeting made by Commissioner Mick, seconded by Commissioner Floyd. Motion approved unanimously.

A motion to approve the Treasurers Report & Disbursements made by Commissioner Ford seconded by Commissioner Mick. Motion approved unanimously.

Executive Director Pam Deig undated the board on the current vacancies.

Executive Director Pam Deig updated the board the of the completion of the prior Furnace project IL01P068-501-17&18.

Executive Director Pam Deig updated the board on the Capital Funds. We have received \$118,226.00 deposited into our HUD Operating Funds, so far this month we have drawn down \$24,077.00. Capital Funds for 2020, 21, 22 we have total of \$612,203.10. So far, we have disbursed from 2020/21 \$106,587.90, \$38,000 of this was for operating amount, \$68,587.90 was for operations management, administrators, and capital project we are doing now.

Executive Director Pam Deig presented the board with the Director's report (report attached).

Chairperson Chris Birkla added the agenda item to discuss directional signs to the Housing Office on Goodman Street and Fourth Street. A motion to approve the directional signs to the White County Housing Authority Office in Crossville was made by Commissioner Nelson, seconded by Commissioner Mick. Motion approved unanimously.

Executive Director Pam Deig discussed with the board the Employee job descriptions/titles.

Executive Director Pam Deig updated the board that the requested revisions to the Tenant Handbook were made.

Statement of Personnel Policies are in process.

Grievance Policy for WCHA is in process.

Motion to adjourn made by Commissioner Ford, seconded by Commissioner Nelson 7:00 p.m. Motion approved unanimously.

WHITE COUNTY HOUSING AUTHORITY

BY: _____

TITLE: _____

ATTEST: _____