

MINUTES OF THE MONTHLY MEETING OF THE
WHITE COUNTY HOUSING AUTHORITY
BOARD OF COMMISSIONERS
HELD AT 6:00 P.M., TUESDAY DECEMBER 27, 2022

The regular monthly meeting of the White County Housing Authority Board of Commissioners convened at 6:00 p.m., at White County Housing Authority Community Center, Crossville, IL.

Those present for the meeting were: Chris Birkla Chairperson, Andi Ford Vice Chairperson, Brent Floyd, Iann Mick, and Melody Nelson, Commissioners and Pam Deig Executive Director. Absent: Iann Mick, Commissioner and Wendy Stone, Occupancy Clerk.

A motion to approve the minutes of the November 22, 2022, motion made by Commissioner Ford, seconded by Commissioner Floyd, and motion approved unanimously.

A motion to approve the November 22, 2022, Closed Session minutes made by Commissioner Floyd, seconded by Commissioner Birkla, and motion approved unanimously.

A motion to approve the Treasurers Report & Cash Disbursements presented, made by Commissioner Ford, seconded by Commissioner Nelson, and motion approved unanimously.

Executive Director, Pam Deig updated the board on current vacancies.

Executive Director Pam Deig updated the board on the Capital Funds/Operating Funds update.

Executive Director Pam Deig presented the board with the Director's report (report attached).

Executive Director Pam Deig presented a DRAFT of the new Personnel Policies handbook to the board for review and discussion. The board reviewed the holiday schedule and discussion was had about opting out of the courthouse holiday schedule and recognize the Federal Holiday schedule. Commissioner Birkla mentioned she found two areas that mentioned nepotism and would like for it to be reviewed prior to next meeting. Executive Director Pam Deig will make the changes discussed and send a new DRAFT out the board, prior to January 2023 meeting.

Executive Director Pam Deig updated the Tenant Handbook changes are still in process.

NEW BUSINESS

1251 (02-271)

- NOW THEREFORE BE IT RESOLVED by the board of commissioners of White County Housing Authority awarded the Site Improvement Project IL-68-1/Norris City; IL-68-2/Crossville; IL-68-3/Grayville; IL-68-4/Norris City (Modernization Program IL01P068-501-21) White County Housing Authority EAA #2253 to MKE Builders, LLC., accepting all bids - Base Bid \$149,200.00, Alternate Bid No.1 \$23,105.00 and Alternate Bid No.2 \$96,778.00. Motion was made by Commissioner Ford, seconded by Commissioner Floyd. Motion was approved unanimously.

1252 (02-272)

- NOW THEREFORE BE IT RESOLVED by the board of commissioners of White County Housing Authority approved the use of 2020 & 2021 Capital Funding for Site Improvement Project IL-68-1/Norris City; IL-68-2/Crossville; IL-68-3/Grayville; IL-68-4/Norris City (Modernization Program IL01P068-501-21) White County Housing Authority EAA #2253. Motion

was made by Commissioner Nelson, seconded by Commissioner Ford. Motion was approved unanimously.

Motion to adjourn was made by Commissioner Ford, seconded by Commissioner Nelson at 6:38 P.M. Motion was approved unanimously.

WHITE COUNTY HOUSING AUTHORITY

BY: _____

TITLE: _____

ATTEST: _____